

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
May 9, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM CORRECTIONS EMPLOYEE WEEK. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), proclaimed May 5-11, 2013, as Corrections Employee Week in Lycoming County.

2.2 APPROVE GREEN MACHINE INVOICE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved payment of invoice from Green Machine in the amount of \$800.

2.3 APPROVE BEARINGS & DRIVE UNLIMITED INVOICE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

payment of invoice from Bearings & Drive Unlimited in the amount of \$1,936.62.

2.4 APPROVE AGREEMENT WITH BEST LINE EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved equipment rental agreement with Best Line Equipment.

2.5 APPROVE IMR CHANGE ORDER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved change order from IMR in the amount of \$11,410.

2.6 APPROVE PSA WITH PATH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement for 2012-2013 with PA Treatment and Healing (PATH) for JPO.

2.7 APPROVE AMENDMENT TO PSA WITH NHS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Northwestern Academy (NHS Youth Services) for JPO.

Mr. Wheeland recessed the Commissioners' Meeting at 10:10 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 ADULT PROBATION - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved thereclassification of Sara B. Johns as full time Probation Officer - Pay grade 9 - \$21.29/hour effective 5/12/13.

3.3 RMS - OPERATIONS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved William R. Moore, Jr. as full time replacement Equipment Operator - Pay grade 6 - \$15.86/hour effective 5/20/13.

3.4 CORONER - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Julianna E. Currinder as full time Deputy Coroner - Pay grade 7 - \$17.88/hour effective 5/6/13. *correction to action taken 5/2/13.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:11 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:11 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following real estate exemptions:
Parcel 68-001-301 for Christ Episcopal Church.
Parcel 67-003-400 for Church of Christ of Newberry.
Parcel 67-003-512 for Church of Christ of Newberry.
Parcel 67-003-613 for Church of Christ of Newberry.
Parcel 25-407-158.07 for Nippenose Valley Park Assoc.

4.3 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following real estate refunds:
Parcel 18-128-111 for Antes Watson Estate in the amount of \$22.24.
Parcel 18-147-101 for Antes Watson Estate in the amount of \$34.87.
Parcel 44-316-114 for Arthur & Mary Fry in the amount of \$78.89.
Parcel 26-329-110.A for Howard & Gloria Henne in the amount of \$328.82.
Parcel 48-293-130 for Arthur Brandt in the amount of \$270.28.
Parcel 15-002-804 for Hope Enterprises in the amount of \$545.07.

4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Board of Assessment Appeals at 10:12 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:12 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced Lycoming County is requesting bids for food products for the 3rd quarter.
- 5.2 Mya Toon announced Lycoming County is requesting bids for inmate detention supplies & clothing.
- 5.3 Anna Thompson accepted the presentation of Blue Jean Friday donation to the YWCA from the County in the amount of \$136 to be used for Domestic Violence Awareness.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, May 14, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.